

RESUME OF QUALIFICATIONS

**ROBERT H. K. SOUZA**



OBJECTIVE

Enjoy a challenging and responsible position(s) in that will utilize and develop a wide range of abilities, education, training, and experience.

Position preferred should provide opportunities for continued career growth and advancement.

SUMMARY OF QUALIFICATIONS

**26 Years Wastewater**

10.5 years Advanced Primary Treatment Operations

3 years SCADA system operations

3.5 Years T/A Treatment Plant Operations Supervisor

9 years Treatment Plant Operations Supervisor

**Qualified:** Wastewater Treatment Plant Operator I, II, III, IV ... Wastewater Treatment Plant Supervisor ... Parts Technician ... Forklift ... Small equipment mechanic ... Manlift ... General mechanics ... Auto Mechanic... State Certified Motor Vehicle Safety inspector (# 2904)

**Licenses:** Wastewater Treatment Plant Operator, Grade 4 (Expires October 2016)  
Hawaii Driver's License – Exp. 2019 (Type 2,3)

**Knowledgeable in the following trades:**

Gas Engines: Light Equipment Mechanic, Machinery, Some Welding, Plumbing, Auto Repair, Some Carpentry, Painting, First Aid/CPR

**Background includes solid practical experience in the following important areas:**

Asset Management ... Parts Technician ... Administrator Payroll ... Microsoft Office ... Troubleshooting of Pumps (positive displacement, centrifugal displacement) ... Boiler ... Centrifuge ... Diesel Pumps 1-1/5" to 4" ... SCADA (Supervisory Control And Data Acquisition) ... Plant Operations ... Troubleshooting ... Personnel Supervision ... Engine Overhaul ... Corrosion Control ... Inspecting ... Welding ... Soldering ... Gas Cutting ... Painting ... Rigging ... Mechanical Repairs and Maintenance ... Documentation ... Administrative and Technical Report Preparation ... Corrective and Preventive Maintenance ... Problem Identification/Solving ... Files, Logs and Records Maintenance ... Safety Procedures ... Security Operations ... Planning ... Blueprints ... Hydraulic Maintenance ... Supplies ... Coordination ... Scheduling ... Plumbing ... Sheet Metal Work ... Tire Mounting and Balancing ... Forklift Operation

Communicates effectively with the public, staff, and all levels of management. Works effectively and efficiently with various trades groups to coordinate and accomplish repairs and maintenance of wastewater facilities.

**EDUCATION**

Completed Statewide Wastewater Operator Training Center courses

Graduated Kamehameha Secondary School, Kapalama Heights, Honolulu, Oahu, HI – 1984

Completed 1 semester Leeward Community College Fall 1984

**REFERENCES**

[REDACTED]

**PROFESSIONAL EXPERIENCE**

**WASTEWATER TREATMENT PLANT DISTRICT SUPERVISOR IV - April 2013 to August 2013**

Leeward Region Operations Branch, Division of Wastewater Treatment and Disposal

City and County of Honolulu, Department of Environmental Services.

91-1000 Geiger Road, Ewa Beach HI 96706

Oversee 5 Supervisors and 34 employees consisting of - 24 Operators II-IV, 4 Heavy Truck Drivers, 6 Groundskeepers

Duties Summary: Is in direct responsible charge of a class IV wastewater treatment plant and tributary facilities...

Plans, programs, directs and coordinates operational and maintenance work in connection with the day to day operations and maintenance of wastewater plant and related equipment in the City and County of Honolulu; and performs other related duties as required

**WASTEWATER TREATMENT PLANT SUPERVISOR IV - March 2006 to March 2015**

Leeward Region Operations Branch, Division of Wastewater Treatment and Disposal

City and County of Honolulu, Department of Environmental Services.

91-1000 Geiger Road, Ewa Beach HI 96706

Oversee 5 Supervisors and 34 employees consisting of - 24 Operators II-IV, 4 Heavy Truck Drivers, 6 Groundskeepers

Duties Summary: Is in direct responsible charge of a class IV wastewater treatment plant and tributary facilities...

Plans, programs, directs and coordinates operational and maintenance work in connection with the day to day operations and maintenance of wastewater plant and related equipment in the City and County of Honolulu; and performs other related duties as required.

**Temporary Assignment as:**  
**WASTEWATER TREATMENT PLANT SUPERVISOR IV – 02/03 to March 2006**  
Metro Region Operations Branch, Division of Wastewater Treatment and Disposal  
City and County of Honolulu, Department of Environmental Services  
(Formerly Department of Wastewater Management)  
1350 Sand Island Parkway

Supervise 34 employees consisting of - 24 Operators II-IV, 4 Heavy Truck Drivers, 6 Groundskeepers

Duties Summary: Is in direct responsible charge of a class IV wastewater treatment plant. Plans, programs, directs and coordinates operational work in connection with the day to day operations and maintenance of wastewater plant and related equipment in the City and County of Honolulu; and performs other related duties as required.

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**GENERAL AUTO MECHANIC/SAFETY INSPECTOR – 09/96-2011**  
C.K.A.H, dba Wahiawa Automotive  
58 South Kamehameha Highway  
Wahiawa, Hawaii, 96786

Duties Summary: Performs general repair and maintenance of automobiles and light trucks, including replacement of major driveline system components. Performs Periodic Motor Vehicle Inspections in accordance with Hawaii Administrative Rules (HAR) and Federal Motor Vehicle Safety Standards.

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**Assistant Wastewater Treatment Plant Operator and**  
**WWTP OPERATOR I to IV – 05/89 TO 02/03**  
Sand Island Wastewater Treatment Plant  
City and County of Honolulu, Department of Public Works  
1350 Sand Island Parkway

Duties Summary: Independently operates and maintains a Class I, II, III, or IV wastewater treatment plant and lower classed plants, as well as tributary pumping plants; participates in the major overhaul, repair, and installation of treatment and pumping plant equipment; and performs other related duties as required

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**RETAIL AUTO PARTS SALES – DELIVERY PERSON - 1985 TO 1991, 1992 -1994**  
PHW, dba Ron's Auto Parts (formerly Performance Centers)  
2760 Kili Hau Street, Honolulu, Hawaii

Duties Summary: General Knowledge of regulations as pertaining to motor vehicle modification, reconstruction, and repair. Knowledge of current motor vehicle trends, both as original equipment and aftermarket. Inventory, delivery, stocking

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**MECHANIC – LOT ATTENDANT 1984 TO 1985**  
Minnesota Motors  
Nimitz Highway, Honolulu, Hawaii

Duties Summary: General service and repair, tire repair.

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**LOT ATTENDANT 1982 TO 1984**  
Honda of Hawaii, dba Wheels Hawaii  
649 California Avenue, Wahiawa, Hawaii

Duties Summary: General service and repair, tire repair. Bicycle repair and assembly

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**WAREHOUSE PERSONNEL – DELIVERY 1984-1985**  
Dramatic Garden Lighting and Supplies  
Pohukaina Street, Honolulu

Duties Summary: Inventory, delivery, stocking

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**LABORER – SUMMER HIRE (Summer 1984)**  
Department of Transportation, State of Hawaii  
Ualena Street, Honolulu, Hawaii

Duties Summary: General labor as needed. Includes Clearing of debris from runways, roadways, and harbor channels.

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